

The Database processing tool for the Croatian Public Procurement: DCPP

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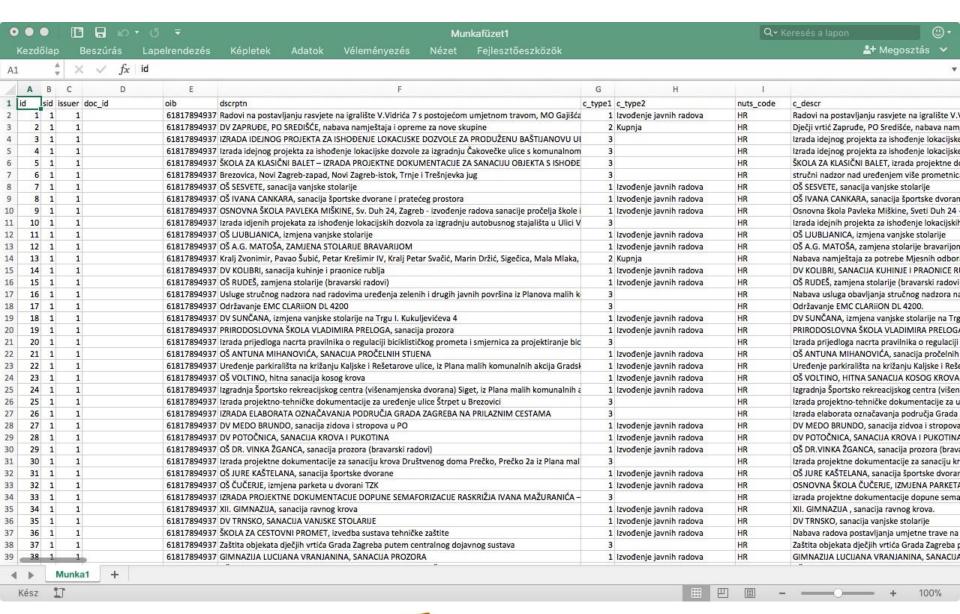
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|--|-------------------------------|--|-------------------------------------|---|
| ● ● 〈〉〉 □ file | | :///Users/Miki/Documents/CRCB/cr | ns/zagrab_171003/Obavijest%20o%20sk | Ċ |
| Odjeljak I: Javni naručitelj I.1) Naziv, adrese i kontakt(i) | | | | |
| Službeni naziv: Grad Zagreb | | OIB: 61817894937 | | |
| Poštanska adresa: Avenija Dubrovnik 15 | | | | |
| Mjesto: Zagreb Pošt | anski broj: 10020 | Država: Hrvatska | | |
| Služba(e) za kontakt: GRAD ZAGREB-URED ZA JAVNU NABAVU Na pažnju (osoba za kontakt): javna.nabava@zagreb.hr | | Telefon: | | |
| E-pošta: | | Telefaks: | | |
| Internetska adresa(e): (ako je primjenjivo) www | zagreb.hr | | | |
| Glavna adresa javnog naručitelja: (URL) | | | | |
| Adresa profila naručitelja (kupca): (URL) | | | | |
| Elektronički pristup podacima: (URL) https://eojn.nn.hr/SPIN/application/ipn/Docume OznakaDokumenta=2017/S 003-0001549 | ntManagement/DokumentPoo | daciFrm.aspx? | | |
| Elektronička dostava ponuda i zahtjeva za sudje | lovanje: (URL) https://eojn.n | n.hr/Oglasnik | | |
| I.2) Vrsta javnog naručitelja | | | | |
| Ministarstva i druga državna tijela uklj i njihove regionalne ili lokalne ur jedinice | | obe koje su osnovane za određene zadovoljavanja potreba u općem | | |
| Državne agencije/uredi | Europska i organizacij | nstitucija/agencija ili međunarodna a | | |
| ✓ Jedinice lokalne i područne (regionalne samouprave | Ostalo: | · · · · · · · · · · · · · · · · · · · | | |

Lokalne i regionalne agencije/uredi



Obavijest o sklopljenim ugovorima

Technical Parameters • Import Data • Manage Data • Export Data • Settings and Users





- The software is currently running on the server of our IT expert
- http://ns-media.hu/crcb/cms/
- It has to be migrated to an environment with
 - PHP 5+ (the mail function has to be enabled and available)
 - MySQL Database 5+
 - at least 100 Mbyte free space for the server (for the future data)



- The software can handle the 'Obavijest o sklopljenim' html sheets of the Croatian public procurement authority (https://eojn.nn.hr/Oglasnik/)
- Public procurement issued by Grad Zagreb and Zagreb Holding can be processed
- If the format of the html sheets changes, then the software has to be updated
 - Actually it is optimized for the sheets between 2011 and 2016



- If multiple contracts belong to one procurement, the software processes all of them...
 - ... This may result in several cases related to one procurement in the dataset
- Apart from the contracts, the winner companies are also processed...
 - ... Thereby some company data can be linked to the contracts by manual data entry from the Bisnode database (the data entry form is harmonised with the Bisnode webpages)



Import Data



Import Data

- The html files containing the results of public procurement can be uploaded here
- Multiple files can be uploaded at one time
- The system prevents from duplications: if you upload one html several times, it will not result in duplicate cases
 - Also the system prevents duplications if you upload the same data sheet under different filenames



Import Data – Source of The HTMLs

- https://eojn.nn.hr/Oglasnik/
- Objave JN/Jednostavna tražilica
- Type 'Grad Zagreb' into "Naručitelj" field
- Define the starting and ending dates in the 'Datum objave' field ('dd.mm.yyyy' format)
- The system shows maximum 200 hits take this into consideration during the definition of the dates!
- Click on 'Traži' to send the query



Import Data – Source of The HTMLs

- By clicking on the 'Detalji' button (on left side) the details can be opened
- Then the 'HTML' button on the top left side opens the file that has to be saved
- You may have to allow pop-up windows



Manage Data



Manage Data/Public Tenders

Edit Cases

- The public procurement contracts can be browsed, edited and removed here
- You can upload public procurement contract data manually
- The matching between the contracts and winner companies can be checked and modified

Removed Cases

- The removed contracts are preserved here, so you can view, edit and recover them
- Functions like Recycle Bin
- To prevent data loss, only the developer of the system can delete the cases permanently – this can be changed if you want



Manage Data/Public Tenders

- Search
 - Winner's name
 - Contract reference number
 - Announcement date
- Sort
 - Date of upload
 - Winner's name
 - Announcement date
 - Description
- Select (Grad Zagreb/Zagreb Holding)
- Split items to several pages



Manage Data/Company Data

- The source of the company data is the Bisnode database <u>http://www.poslovna.hr/</u>
- Companies
 - The data on winner companies can be browsed, edited and removed here
 - You can upload winner companies manually
 - Manually merge several records belonging to one company
- Detect Similar Companies
 - Because of typos, abbreviations, etc. one company may be representated by several records
 - Based on the names the software suggests which records should be merged... but the merging has to be manually done



Manage Data/Company Data

- Search
 - Company name
 - Company name on Bisnode (this has to be manually extracted from the Bisnode data sheet)
 - ZIP code
 - City
 - Year of foundation
- Select (Bisnode data missing/uploaded)
- Split items to several pages



Export Data



Export Data

- The dataset of the public procurement contracts and the related companies can be downloaded by clicking on 'Export Data' in comma-separated spreadsheet format (.csv)
- The variable and value labels can also be downloaded in an .xlsx file



Settings and User Management



Personal Settings

- Change password
- Security settings
 - Prompt for password in the case of the modification of the database can be set
 - Auto-logout: can be useful on multi-user computers
- The password is required to save the settings



User Management

- Users can be added, edited and deleted
- If a user is added, he or she will receive the username, the password and the link of the system via email (if the message is not found, check the spam folder)
- Rights can be set for all functions separately
 - No access
 - Read only
 - Full access
- Only the main admin(s) can manage the users main admin(s) can be added by the developer



User Management



Dear Test User!

You've got access to the CMS Database Manager.

You can reach the CMS at:

http://ns-media.hu/crcb/cms/cms

Username: test_1 Password: QR1dJg

You can change your password at: Settings > Account settings > Change password.

Sincerely,

CMS Database Manager



Thank you for the attention!

Corruption Research Center Budapest

www.crcb.eu

